



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

F-1016/SQ/Maint.

Date: 16.08.2017

M/s

Subject: Sealed Quotation for Misc. Civil work in Flat No. 100 MIG, CBSE, staff qtrs., Brij Vihar

Sir,

CBSE intends to invite sealed quotations for Misc. Civil work in Flat No. 100 MIG, CBSE, staff qtrs., Brij Vihar, through working agencies in CBSE/registered with Govt. Departments. Rates are to be quoted on the prescribed format annexured herewith.

The quotation complete in all respect alongwith EMD amounting to Rs. 1500/- payable in f/o the Secretary, CBSE, Delhi must be submitted latest by 07.09.2017 upto 2.00 pm dropped in the Tender Box placed at Ground Floor near **Reception Counter, in CBSE, HQ, Shiksha Kendra, 2 Community Centre, Preet Vihar, New Delhi-110092**. The quotations shall be opened on same day at 03:30 pm in the presence of the agencies who may wish to be present.

Incomplete & conditional quotations shall summarily be rejected. The Secretary, CBSE, reserves the right to reject any or all the Quotations without assigning any reason thereof.

Yours faithfully,

(V.N. Mishra)
Assistant Engineer (Civil)

**CENTRAL BOARD OF SECONDARY EDUCATION,
Shiksha Kendra, 2 Community Centre, Preet Vihar, New Delhi - 110092**

Instructions to the agency

1. Incomplete and conditional quotation shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Price Bids and all paper of quotations should be signed by the same Authorized Signatory.
5. The Tenders shall be opened on 07.09.2017 at 03:30 pm in the presence of agencies, who may like to be present.
6. Any additional information required by CBSE in r/o of the work experience shall be submitted by the Tenders within Three days, failing which the offer shall not be entertained.
7. Technical Bid received without of EMD of Rs. 1,500/- in the form of a Demand Draft/ Banker's Cheque shall be summarily rejected.

(Signature of Authorized Signatory)

With complete address and seal

Telephone No : _____

Mobile No : _____

Place : _____

Date : _____

**CENTRAL BOARD OF SECONDARY EDUCATION,
Shiksha Kendra, 2 Community Centre, Preet Vihar, New Delhi - 110092**

Technical Bid

Last Date of Receipt of Tender: 07.09.2017

Up to: 2.00 pm

Name of the Work :- Sealed Quotation for Misc. Civil work in Flat No. 100 MIG, CBSE, staff qtrs., Brij Vihar

1.0 Credentials of Tender :-

(i) Name of the Agency : _____

(ii) Office Address : _____

Telephone No : _____

E-mail ID : _____

(iii) Registration No: -- _____

(iv) Service Tax-Regd. No :- _____

(v) PAN No. :- _____

(vi) TIN/Vat No. :- _____

1.1 Eligibility Criteria: The contractor should have completed

- i. Two similar completed works, each of value not less than Rs. 39,000/-
- ii. Three similar works, each of value not less than Rs. 26,000/-
- iii. One similar work of value not less than Rs. 52,000/-

1.2 Experience last two years: (support with documentary evidence)

S. No.	Year	Name of the organization	Cost of the work (executed)	Officer concerned in the organization with T. No.
1.	2016-17			
2.	2016-15			

1.3. Earnest Money Deposit (EMD):-

1. EMD's of unsuccessful Tenders shall be refunded after award of work without interest.
2. The Tenders without EMD of partial EMD shall be summarily rejected.

3. Particulars of EMD:-

Amount Rs. :

DD/BD No's :

Issuing Bank With Date of Issue :

Declarations:- All terms and conditions as mentioned in the Tenders are acceptable to me/us.

**(Signature of Authorized Signatory)
With complete address and seal**

Telephone No : _____

Mobile No : _____

Place : _____

Date : _____

SCHEDULE OF WORK

Name of work: **Misc. Civil work in Flat No. 100 MIG, staff qtrs., Brij Vihar**

S.No.	Description of items	Qty.	Unit	Rate (Rs.)	Amount (Rs)
1.	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	287.88	M ²		
2.	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even the smooth complete	287.00	M ²		
3.	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade.	287.88	M ²		
4.	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade.	61.02	M ²		
5.	Steel work welded in built up sections/framed work, including cutting, hoisting, fixing in position and applying a priming coat of approval steel primer using structural steel etc. as required. In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works.	70.20	K.g.		

(Signature of the agency)

With complete address & seal

Address:_____

Tel No._____

Mobile No._____

TERMS & CONDITIONS

1. The work should be executed as per CPWD specifications and as per directions of Engineer-In-charge.
2. The time of Completion of work would be 20 days.
3. In case of delay, a penalty of 1% per week would be deducted for the bill subject to a maximum of 4% of the tender value.
4. Computerized bill should be submitted by the Contractor for process of payment.
5. All T&P shall be arranged by the Contractor.
6. Income Tax shall be deducted as per rules.
7. Instructions given in the site order book would be followed acknowledged by the Contractor immediately.
8. No running payment would be considered. Only final bill would be considered and would be paid within 30 days after submission of Bill by the Contractor.
9. 5% of the bill shall be deducted as defect liability and shall be released after Six months.
10. 10% deviation in quantities would be permitted. For extra items the non-scheduled items would be paid as per market rates and for DSR- 2016 items as per percentage quoted by the agency. The extra items should be executed with prior approval of the Engineer-in-charge.
11. The materials to be used must be got approved from the Engineer-in-charge before installation/use.
12. Portable water shall only be used at site/work and arranged own self by the contractor. Nothing extra shall be paid on this account.
13. In case of any dispute, the arbitrator shall be appointed by the Secretary, CBSE and his decision shall be binding.
14. No escalation in rates would be given.
15. Rate should be including all taxes.
16. The contractor shall comply with all the provisions of Minimum Wages Act-1948 and other labour laws that may be in force.
17. If the contractor commits breach of any of the terms and conditions CBSE shall have power to Rescind the contracts.
18. All the materials obtained during dismantling, excavation, of site would be Board's property.
19. No payment shall be made the contractor for any damage due to any natural cause during the execution of work.
20. The contractor shall be responsible for the Safety of workmen.
21. The contractor advised to shall quote rates after visit the site/location.
22. Jurisdictions the Court of Delhi.

(Signature of the agency)

With complete address & seal

Address: _____

Tel No. _____

Mobile No. _____